

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Private Rental Sector Licensing Services Fees and Charges for 2016/17
Decision-maker	Cabinet Member for Housing
Earliest date when decision can be taken	27 January 2016
Key decision – Yes/No?	Yes
Date sent to cabinet member	19 January 2016
Recommendation	<ol style="list-style-type: none"> 1. That the cabinet member agrees the proposed non-statutory fees and charges for 2016/17, with an implementation date of 1 April 2016. 2. That the cabinet member notes information on statutory fees and charges only.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Deborah Collins, Strategic Director Environment and Leisure
Report author (Name and job title)	David Littleton, Head of Regulatory Services, Environment and Leisure
Contact Number	020 525 5727

PART B

(Cabinet member to complete this section)

DECISION(S)
I agree the recommendations in the report.

REASONS FOR DECISION
As set out in the report.

**ALTERNATIVE OPTIONS
CONSIDERED**

None

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

I approve ~~reject~~ the recommendations set out in the report.*

or

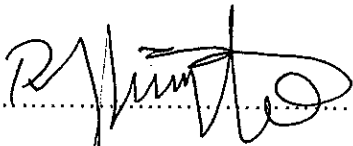
I approved ~~an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed



Dated

27 January 2016

Cabinet Member